



SCHEDULE A:

Procedure for the communication of APMU recommendations relating to IOC samples around the Olympic Games Tokyo 2020

This procedure provides details regarding specific actions requested from WADA-approved Athlete Passport Management Units (APMUs) during the Olympic Games Tokyo 2020. This procedure will be in place **from 14 July 2021 to 15 August 2021** and should be considered in addition to the applicable International Standards and Technical Documents related to the management of an ABP program.

- Where an APMU requests specific follow up actions in the APMU report in ADAMS, APMUs are requested to add a specific comment into a separate spreadsheet within a secured ITA platform.
[Note: The secured ITA platform used for the communication with the APMUs is SharePoint Online, part of the Microsoft 365 platform. The data is encrypted at rest and in transit and is stored in the Microsoft cloud services, using data centers located in France, Germany, Ireland, Netherlands and Switzerland. The entire service received from Microsoft is certified according to ISO 27001:2013, among others. ITA's Information Security Management System (ISMS) is also implemented and certified according to the ISO 27001:2013 standard.]
- This procedure is only applicable whenever an APMU report contains recommendations on reactive testing strategies to be implemented by the IOC as Testing Authority (TA) for these samples, namely:
 - APMU requests for additional analysis of IOC samples (ex. IRMS, ESA analysis); or
 - the collection of additional reactive samples.
- To ensure the ability to carry out reactive testing at the Games and for efficient coordination of additional analysis, it is requested that such recommendations be transmitted, ideally, within 24h of the matching of the sample in ADAMS. This short turnaround time is requested as it is anticipated that athletes will be less likely to stay on site following completion of their events at these Games, making collection of reactive samples more difficult.
- For security reasons, a maximum of two APMU managers per APMU, covering both ABP modules (blood and urine), will have dedicated access to the secured ITA platform. If absolutely necessary, requests for additional accounts can be made. Please provide the details of all APMU personnel requiring a log-in directly to tokyo2020_abp@ita.sport.



- Those dedicated APMU managers will be responsible for filling in the secured spreadsheet with the following fields:

Fields	Description
Entry date	Date of the recommendation
APMU name	Selected from a drop-down menu
APMU_VISA	Name of the APMU Manager - limited to the managers having access to the secured platform
BPID	The Biological Passport ID in ADAMS
Sample Type	Selected from a drop-down menu (urine, ABP blood, blood)
Date of Test	Date of sample collection where IOC is Testing Authority
Sample number (Sample #)	The sample code where IOC is Testing Authority
Further recommended action	Type of additional sample(s) to collect ESAs, confirmation procedures, IRMS, Other Analysis to perform on the mentioned Sample #)
Test Type to collect	Selected from a drop-down menu (OOC or INC)
Timeframe for further testing	From Previous Test Date - PTD
APMU Comments	Free text field to paste relevant sections of the APMU report

The information provided via the secured platform will be treated as confidential by the ITA, who will retain these data for a maximum of 6 months following the end of the Olympic period before destruction. Summary statistics of these actions, in a form untraceable back to a particular athlete, may be generated for future evaluation to provide support for potential improvement of the ABP management during future Olympic Games.