The APMU Approval Process

WADA ABP Symposium – 5-7 November 2018
Dr. Reid Aikin, ABP Manager, WADA
Comes into effect March 1\textsuperscript{st} 2019

2019 to be considered an implementation year

All APMUs need to apply for approval between from March 1\textsuperscript{st} onward.

WADA to provide application template

Expressions of interest and preliminary discussions are certainly welcome before then.
Applying for WADA APMU Approval

7.1.1 Expression of interest
The candidate APMU shall officially contact WADA in writing to express its interest in the WADA APMU approval process.

7.1.2 Preliminary discussion with WADA
The purpose of this discussion is to clarify issues with regard to the approval process and to obtain information about different aspects of the APMU relevant to the approval process. Such a discussion could be conducted prior to or during the approval process.
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7.1.3 Description of the candidate APMU

The candidate APMU shall then complete a detailed application form provided by WADA and submit it to WADA no later than eight (8) weeks following receipt. The application form includes, but is not limited to, the following:

- List of staff, their qualifications and intended role within the APMU;
- Description of physical facilities, including a description of the security considerations for records and computer systems;
- List of external Experts, their contact information, and their qualifications;
- Business plan for the APMU and letters of support from ADOs
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7.1.4 Liability insurance coverage
The APMU shall provide documentation to WADA that professional liability risk insurance coverage or equivalent has been obtained which covers the APMU to an amount of no less than 2 million USD annually, and should ensure that the Expert panel has suitable professional liability risk insurance or equivalent coverage.

7.1.5 Operational independence
The APMU shall ensure a degree of operational independence from the host Laboratory such that the APMU can continue to fulfill its responsibilities in compliance with this Technical Document should the WADA accreditation of the Laboratory be suspended, where the reason for the Suspension does not have an impact on the function of the APMU. Operational independence implies that the APMU shall have a separate allocation in the budget and sufficient technical and human resources to permit the APMU to manage its own affairs without hindrance or interference by host Laboratories.
7.1.6 Compliance with the WADA APMU Code of Ethics

The candidate APMU shall implement and comply with the provisions in the WADA APMU Code of Ethics (Appendix B). The APMU shall provide the APMU Code of Ethics to APMU personnel and ensure their understanding and compliance with all aspects. The candidate APMU shall provide to WADA a letter of compliance with the APMU Code of Ethics, signed by the APMU director.
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7.1.7 WADA recommendation for approval

After receipt of the application form, WADA will complete and submit a report to the candidate APMU. The report will include a recommendation concerning approval of the candidate APMU. In the case where the recommendation is that the APMU should not be approved, the report will identify improvements required in order to be reconsidered for designation as a WADA approved APMU. In the case where the recommendation is that the APMU should be approved, the report and recommendation will be submitted to the WADA Executive Committee for approval.
Next Steps

- WADA to provide application form
- Applications to begin March 1\textsuperscript{st}
- ExCo approval means that applications need to be received and approved in time for November 2019 ExCo in order to be effective by January 1\textsuperscript{st} 2020.
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