

OVERVIEW OF WADA STANDING COMMITTEES

Standing Committees

<p>Overview</p>	<p>Standing Committees (SCs) support WADA's mission by serving as a forum for detailed and expert deliberation on specific families of issues, to develop recommendations for decisions by the WADA Executive Committee (ExCo) or Foundation Board (Board), as appropriate.</p>
<p>Governance Regulations</p>	<p>Statutes Extract Article 11, Para 7:</p> <p>The Executive Committee will approve if it deems it necessary, the creation of standing or ad hoc committees. Such committees may operate in accordance with specific by-laws approved by the Executive Committee. The Executive Committee will appoint and may remove the Chair of each standing or ad hoc committee. The Chairs of standing committees cannot be members of the Executive Committee. The composition of each committee will be proposed by the President of the Executive Committee and the Director General, in consultation with the Chair of the relevant standing or ad hoc committee and will be decided by the Executive Committee by way of a simple majority of the votes cast by the members present at the time of the vote. The Executive Committee may also remove individuals from a committee when, in its sole discretion, it considers it is appropriate to do so by way of a simple majority of the votes cast by the members present at the time of the vote.</p> <p>Each committee will not have more than twelve members and each member, including the Chair shall be appointed for a period of three years. They may be reappointed for a maximum of two further terms of three years provided that they continue to meet all relevant eligibility criteria; they cannot serve for more than nine years in aggregate for the same committee; after nine years of service for the same committee, the member is not prohibited from applying for appointment in another committee; a member can serve in several committees during the same period, provided that, for each committee, he/she cannot serve for more than nine years in aggregate. These limitations shall be applicable to each member of a committee for his/her next appointment. Members who have served less than nine years in aggregate for the same committee but whose reappointment would exceed the maximum of nine years of service for such same committee at the time of reappointment may be reappointed for one more term of three years. A rotation policy shall apply so that one third of the members change every year. The initial appointments will specify those who are appointed for one, two or three years. The composition of committees shall ensure appropriate membership from regions, public authorities, and Olympic Movement and that there be gender and culture balances. As regards member attendance to standing committee meetings, the following principles shall apply:</p> <ol style="list-style-type: none"> a) Two consecutive unexplained absences from standing committee meetings ought to result in an expulsion from such committee; b) Absences can be explained in advance by the member in writing with a reasonable excuse to the Chair of the committee. If such excuse is accepted, then the absence will not be regarded as unexplained and not count as one of the two absences which would lead to expulsion. <p>The By-laws on Standing Committees (as part of the Governance Regulations), supplement the formal Statutes.</p> <p><i>In the event of any discrepancy between the By-Laws and this Overview, the By-laws will prevail.</i></p>
<p>Creation/Formation</p>	<p>As stipulated in the Statutes, the decision to create or remove a SC lies with the ExCo.</p>

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	<p>There are five SCs in operation each year (2022):</p> <ul style="list-style-type: none"> • Athlete Committee • Compliance Review Committee • Education • Finance and Administration • Health, Medical, Research
Composition	<ul style="list-style-type: none"> • The maximum number of members per SC is 12. • SC Chairs are entitled, on an as needed basis, to invite observers and Expert Advisory Group Chairs to attend meetings and report on their work. • The WADA Director General can be an observer at each SC meeting.
Reporting to	<ul style="list-style-type: none"> • The SCs are accountable to WADA through the ExCo. They also provide their reports to the Board.
Term of Office	<ul style="list-style-type: none"> • A term in office for any member or Chair of any SC is three years. They may be reappointed for a further two terms of three years (nine-year term limit). • After nine years of service on a SC, members are not prohibited from applying for appointment on another SC; members can serve on several SCs during the same period, provided that, for each SC, they do not serve for more than nine years in aggregate. • The memberships of each SC are staggered, in an effort to distribute turnover evenly (i.e., roughly one-third of members on each SC comes to the end of their terms each year).
Selection Process	<ul style="list-style-type: none"> • A public call for candidates for Chairs of the SCs will be issued at least six months before the ExCo meeting at which vacancies will be filled. • A candidate for SC Chair must submit a detailed CV or biography; letters of endorsement from at least two members of the Board, one from each stakeholder side (i.e. one from a Sports Movement member and one from a Public Authority member). • The Nominations Committee must vet all candidates for SC Chairs. Only candidates approved by the Nominations Committee shall be eligible for election to office. • In the case of the Athlete Committee, the candidate(s) for Chair shall be determined in consultation with the Athlete Committee members, subject to vetting by the Nominations Committee. • The names and nomination materials of all candidates approved by the Nominations Committee will be forwarded to the ExCo. The WADA President and WADA Director General will be responsible for consulting with members of the ExCo to try to develop a consensus list of candidates for the vacant SC Chairs in an effort to ensure: (1) that the single best candidate is put forward for each vacancy; (2) that collectively, the Chairs of the SCs demonstrate regional and gender balance. If they do not succeed in developing a consensus list, each Chair will be voted on individually.
<u>Chairs</u>	

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	<ul style="list-style-type: none"> • The ExCo will vote on whether to accept or reject the consensus list of candidates. If it is rejected or if there is no list, then each Chair will be voted individually. • The Board will be informed of the elected SC Chairs at the earliest opportunity. <p>WADA will issue a media advisory announcing its newly elected SC Chairs, and will maintain a public list of the Chairs on its website.</p>
<p><u>Members</u></p>	<ul style="list-style-type: none"> • A public call for candidates to fill vacancies on the SCs will be issued at least six months before the ExCo meeting at which vacancies will be filled, i.e. generally in May, and the ExCo decides in November. • A candidate for a SC membership must submit a detailed CV or biography; a letter of endorsement from a Board member or a recognized WADA stakeholder group. • The Nominations Committee does not play a role in the vetting of candidates for SC memberships, other than those for the Compliance Review Committee. • The Director General will be responsible to consult with the WADA President and the Chairs of the SCs to develop a consensus list of members for the vacant places to ensure: (1) that the best candidates are put forward for each SC; (2) that SCs collectively and where possible, individually, demonstrate clear regional and gender balance; (3) that Athlete members of SCs collectively represent a cross-section of sports: summer and winter; Olympic, Paralympic, and non-Olympic non-Paralympic; team and individual. • The final decision on SC memberships will rest with the ExCo. • The Board will be informed of the selected SC members at the earliest opportunity and provided with a profile of each member. • WADA will issue a media advisory announcing its newly selected SC members, and will maintain a public list of the SC members on its website.
<p>Terms of Reference (ToR)</p>	<ul style="list-style-type: none"> • Each SC operates under its own specific Terms of Reference (ToR), which must be approved by the ExCo to take effect. • Each SC, through its Chair and the responsible WADA Management Team member, must review its ToR at each year-end for currency and accuracy. • The ToR for each SC will be published on the WADA website. • At a minimum, the names and nationality of the Chair and members of every SC will be published on the WADA website (bio information may also be posted if available). A mechanism to contact the SC via a WADA staff person will also be published.

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	<ul style="list-style-type: none"> • The outcomes of SC meetings will be posted on the WADA website once approved by the SC members. • The SC Chair provides reports directly to the ExCo on the work conducted by the SC. The report is also made available to the Board.
<p>Member Responsibilities, Meeting Participation and Working Norms</p>	<ul style="list-style-type: none"> • All persons serving as members of WADA SCs are considered Officials under the WADA Code of Ethics. Officials shall comply with the WADA Code of Ethics whenever they are acting in their capacity as WADA Officials and whenever they are acting in another capacity at any other time where their conduct at such time could otherwise undermine the interests of WADA. • All SC members are required to sign a Confidentiality Agreement upon appointment (and again at the start of each year). This ensures all members reflect on the confidential nature of their WADA work and confirm their adherence to such confidentiality rules. Signing this document each year is a new process; previously members were only required to sign at the outset of their appointment. • In addition, in accordance with WADA's Conflict of Interest Policy, all SC members are required to annually complete and sign, a Statement of Independence and Interest. • All members must also adhere to the protocol set forth in WADA's Communications/Media Policy. • SC members are appointed in their individual capacity. Should they be unable to attend a meeting, their seat will be vacant. There is <u>no</u> deputization process applied to SCs • <u>Article 11</u> of the WADA Statutes outlines specific rules pertaining to meeting absences: “... As regards member attendance to standing committee meetings, the following principles shall apply: <ul style="list-style-type: none"> • Two consecutive unexplained absences from standing committee meetings ought to result in an expulsion from such committee; • Absences can be explained in advance by the member in writing with a reasonable excuse to the Chair of the committee. If such excuse is accepted, then the absence will not be regarded as unexplained and not count as one of the two absences which would lead to expulsion.” • The working language of SCs is English, unless otherwise specified. • <i>The individual ToR outline other working norms.</i>
<p>Financial Support</p>	<ul style="list-style-type: none"> • WADA meets all travel and accommodation costs, as well as most meals onsite. An indemnity is provided to cover incidental costs during travel to and from the meeting (see below). • In some circumstances, additional contributions by Members outside of meetings may be recognized by WADA.

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Effective Date and Future Review	<ul style="list-style-type: none">• The changes to the way in which SCs are managed, resulting from the 2017-2018 governance review, came into effect on 1 January 2020.• In November 2020, a new Working Group was formed to review the implementation of WADA's governance reforms, as well as to consider any new improvements. There may be some additional changes resulting from this work in due course.
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